

Industrial and warehouse cleaning: what we clean

Walk the building with your facility lead and tick what each zone should get.

Facility _____ Address _____
Walked by _____ Date _____

Offices and break rooms

- ☐ Office desks, phones and shared counters dusted and cleaned
- ☐ Break rooms and kitchenettes wiped down
- ☐ Trash and recycling emptied
- ☐ Lobby visitors walk through

Restrooms and locker rooms

- ☐ Restrooms scrubbed and restocked
- ☐ Locker room and shower floors mopped
- ☐ Benches wiped
- ☐ Fixtures polished
- ☐ Shower areas cleaned
- ☐ Restroom deep cleaning on a set cycle

Warehouse and docks

- ☐ Open floors swept and auto-scrubbed
- ☐ Pallet splinters and tire marks lifted from dock floors
- ☐ Dock plates cleaned
- ☐ Entry mats cleaned
- ☐ Aisles and staging lanes kept free of grit
- ☐ Dock door added to the scrub route when needed

Production support, under your rules

- ☐ Floors beside the lines
- ☐ Lines themselves, if you want them
- ☐ Break areas on the floor
- ☐ Trash points and walkways
- ☐ PPE, restricted zones and sign-in steps on the checklist

Schedule and changes

- ☐ Visit set after second shift or on a weekend
- ☐ Frequency per zone, such as offices nightly and floor weekly
- ☐ New mezzanine office added to the list
- ☐ Visit times moved when shifts change

Notes
